

Board of Trustees Meeting

April 16, 2018

Board Approved, Edited for online post.

Time: 5:00 pm

Place: The Summit Preparatory School

Presiding: Alison Bauer

Board Members Present: Alison Bauer, Jeff Eiserman (arrives 5:25), Susan Miranti, Brian Scroggs, Judy Thompson

Board Members Absent: Mark Sharp, Katie Thieman, Anne Mason,

Ex Officio Board Members Present: Rob Gronniger, Katie Heet, Veronica Richardson

Administrative Faculty:

Meeting called to order at 5:00pm by Alison Bauer

Walnut Lawn Property – Architect Billy Kimmons

- No report

Design Committee – Rob Gronniger, Katie Heet, Alison Bauer

- Committee working on paint choices
- House to Home committee is working on making the new site homey and personal
- Groundbreaking – News-Leader has all of the information concerning the groundbreaking

Consent Agenda (Status Reports)

- Faculty Report – Katie Heet
- HOS – Rob Gronniger
 - Admissions report
 - Development report - Development needs to target cash flow
 - Marketing report
- SPO report – Veronica Richardson

Motion to accept the consent agenda made by Jeff Eiserman. Second by Brian Scroggs.

Motion carried unanimously.

Approval March BOT Minutes

Motion to approve March minutes made by Jeff Eiserman. Second by Brian Scroggs. Motion carried unanimously.

Financial Report – Mark Sharp

- Report distributed prior to the BOT meeting
- Tuition remission was discussed.
 - Priority 1 - Many students in this category. This includes retention of students from last year. Funding cost was reviewed.
 - Priority 2 - Several students missed the deadline – Funding cost for these students was reviewed. These students will be referred to the Tuition Remission Review Committee for individual decision on financial assistance.
 - Priority 3 – Treasure’s proposal was presented.

Motion to accept treasure’s Tuition Remission Proposal made by Brian Scroggs and second by Jeff Eiserman. Motion carried unanimously.

Current Business

Schneider Foundation Update - Judy Thompson

- Schneiders were very happy with the groundbreaking event

Nominating Committee – Jeff Eiserman

- Jeff needs names for possible board members
- Missy Gelner accepted the prior nomination to the board beginning in May.

Motion to accept Missy Gelner’s nomination to The Summit BOT made by Jeff Eiserman and second by Brian Scroggs. Motion carried unanimously.

New Business

Vaccination Policies – Alison Bauer

- Alison shared some examples of vaccination policies
- Alison suggested BOT wait on making a decision until more input from a physician can be obtained. Discuss at next meeting.

Crisis Management Plan – Jeff Eiserman

- Jeff shared an example of a Crisis Management Plan
- BOT discussed the need for background checks, and interpretation of paid/unpaid leave
- Jeff will revise plan and share at the next BOT meeting

Motion to adjourn made by Jeff Eiserman. Second by Brian Scroggs. Motion carried unanimously. Meeting adjourned at 6:36pm.

BOT voting members moved to a closed session to discuss personnel topics.

Minutes submitted by Susan Miranti, Co-secretary