

Board of Trustees Meeting

May 21, 2018

Board Approved. Edited for Online Post.

Time: 5:00 pm

Place: BKD Office

Presiding: Alison Bauer

Board Members Present: Alison Bauer, Anne Mason, Brian Scroggs, Judy Thompson, Mark Sharp, Missy Gelner, Susan Miranti

Ex Officio Board Members Present: Rob Gronniger, Katie Heet, Veronica Richardson

Board Members Absent: Jeff Eiserman, Katie Thieman

Administrative Faculty: Amy Maas

Meeting called to order at 5:04 - by Alison Bauer

Status Reports

Architect Report - Billy Kimmons and Cody Ritte

Teachers are moving things in now. We are 3 weeks ahead of schedule. The costs are coming in as expected except for:

- Fire Sprinkler

Fire Sprinkler system not up to Springfield fire code. There wasn't enough water pressure. This is something that we assumed was to code. They said it was going to cost \$75,000 to fix. New solution, a fire pump and a few upgrades and the cost will be approximately \$50,000.

Harlen Hill, head architect for Springfield, will give us a temporary certificate of occupancy to hit our June 4th deadline for Summer school and it is safe.

We are 8 weeks from completion. Payment won't be due for at least 8 weeks and they are willing to finance.

- Sun Solar

The bank and Kristen Walker cannot make the numbers work with the solar company on where the savings is with solar panels. Billy thinks the issue is not including the LED lighting systems and that would lower the electric bill along with the solar panels. Billy has asked Sun Solar to talk to the bank.

- South Side Pine Tree Removal

Don Wessel asked us to remove some pine trees on the southwest corner that is dropping pine resin onto the cars on Don Wessel's lot. They could trim the trees or they could pay to move them. They want to remove them all together.

Wessel has agreed to put up a cedar privacy fence and remove the trees.

We have asked Billy is opinion on this. Mr. Gronniger would like a privacy fence.

Billy said that we have to have buffer yards between zones, either by a fence or landscaping. We may be required to have a certain amount of trees.

Group discussed asking Wessel to sponsor.

Consent Agenda (Status Reports)

Faculty Report – Katie Heet Report was distributed prior to the meeting

Head of School Report – Rob Gronniger Report was distributed before the meeting

Development – Report was distributed before the meeting

Admissions – Report distributed before meeting

Strategic Planning - no report.

SPO Report – Veronica Richardson Report distributed before meeting

Mark Sharp moved to accept Consent Agenda, Susan Miranti seconded. The motion passed unanimously.

Motion to approve the April BOT minutes was made by Brian Scroggs. Seconded by Judy Thompson. Passed unanimously.

SPO By Laws

Anne Mason recommended approving the new by-laws for the SPO. Mark discussed that we need to wait for the finance policies and procedures for SPO to match with the school's finance policies which we will deal with this summer.

Anne Mason, Susan motioned to approve the new SPO by-laws. Passed unanimously.

Financial Report – Mark Sharp Report distributed before meeting

- Monthly reports, cash flow status & projections.
- Our cash flow shows that we continue to use next year's money to pay this year's and we need to eventually get out of the hole.
- Assumptions concerning cash flow projections for 2018-2019 were reviewed.

Motion to approve financial report made by Anne Mason. Second Judy Thompson. Motion carried unanimously.

Development Report – Mark Sharp

- Pipeline was reviewed – focused more heavily on external donors than internal
- YTD report reviewed

Schneider Foundation Update – Judy Thompson

- The Schneider Foundation does meet in the summer, before Sept.
- Need to get a proposal to them for funding 2018-2019 school year
- Need to get facts to Judy so she can write the letter – amount given in financial aid last year, enrollment, expected amount of financial aid for 2018-2019
- Maybe offer the Schneider Foundation a tour of the building or if the building is ready, a place for them to meet

Nominating Committee – Anne Mason

Jeff Eiserman emailed three candidate nominations for board consideration

- o Joe Harper- parent
- o Jennifer Newman – parent and attorney
- o Caleb Johnson – nonparent and insurance agent

The board discussed the need to replace Jeff Eiserman's expertise with insurance and Anne Mason as a board parent and attorney. The board also examined the need to keep the parent – non-parent ratio as outlined in the by-laws. Based on this discussion the board voted to accept two of the candidates:

Motion was made to accept the nomination of Jennifer Newman by Anne Mason. Seconded by Susan Miranti. The motion carried unanimously.

Motion was made to accept the nomination of Caleb Johnson by Anne Mason. Seconded by

Susan Miranti. The motion carried unanimously.

New Business

ISACS Statement of Admissions and Employment – Rob Gronniger

- Statement distributed before the BOT meeting.

Motion was made to endorse the ISACS Statement of Admissions and Employment by Anne Mason. Second by Missy Gelner. Motion carried unanimously.

Student Contract Issue – Rob Gronniger

- Details of attorney correspondence with a prior student were discussed.

Motion made to reach agreement that includes forgiveness of the debt owed and no admission of guilt by The Summit by Mark Sharp. Second by Anne Mason. Motion carried unanimously.

Motion made at 6:45pm to adjourn the meeting by Mark Sharp. Second by Judy Thompson. Motion carried unanimously.

Minutes submitted by Brian Scroggs.