

FEBRUARY 2018 SPO MINUTES

The Summit Prep SPO

Date | time 2/22/2018 | 9:20 am Meeting called to order by Veronica Richardson

In Attendance

SPO Board:

Veronica Richardson, President
Lisa Montileone-Jones, VP Upper School
Phil Isley, VP Lower School & SCRIP Coordinator
Ellen Chindlund, VP Finance
Melissa Miller, VP Communications
Matt Forir, Assistant Treasurer
Justin Sierk, 1st Grade Class Rep
Laura Nickle, 3rd Grade Class Rep
Sarah Martin, 4th Grade Class Rep
Alice Nelson, 4th Grade Class Rep & Book Fair Chair
Ann Howard, Teacher Appreciation Chair & SCRIP Assistant

Board Absent:

Crystal Zoellner, Beginners Class Rep
Stevie Flottmann, Beginners Class Rep
Jessica Schippert, Pre-K Class Rep
Mariana Zamora, Kindergarten Class Rep & Grandparents Chair
Katelyn Barnett, Kindergarten Class Rep
Megan Sierk, 1st Grade Class Rep
Nikki Keiper, 2nd Grade Class Rep
Penny Scroggs, 5th Grade Class Rep
Andrea Johnson, Middle School Class Rep
Jan Ramsey, High School Class Rep
Melissa Wistrom, Donuts & Muffins Chair
Grant Wistrom, Donuts & Muffins Chair
Andrea Ebbrecht, Book Fair Chair
Greg Walker, Golf Tournament Chair
Kristin Walker, Golf Tournament Chair
Gerald Zamora, Grandparents Chair

Approval of Minutes

A quorum was not present and the November and January minutes will be sent for electronic approval.

Financial Update

Ellen Chindlund provided a financial report for SPO. The Hospitality balance is currently \$4,884.76. Any class reps that have expenses that need to be reimbursed are encouraged to submit their reimbursement requests as soon as they can to ensure that reimbursement is made prior to the end of the school year.

Ellen left the meeting at 9:26 am.

Marketing Minute

Re-enrollment is in full swing, and deposits are due by February 28 to secure a spot in the class. There has been a lot of interest and an increase in tours of prospective families.

The Campaignium marketing campaign on social media has started. Please like, share and comment on the sponsored videos in your Facebook newsfeed to boost the number of people that see the videos.

Development Report-Vince Currao

Vince Currao provided an update on development efforts. The main focus right now is the 2018 Annual Campaign for Raven Fund. The goal is to have 100% family participation, and Vince will be looking to work with Class Reps to help encourage participation in each class.

Vince would prefer the Development Update be referred to as "Development Dish."

SPO Nominations and Election

The Executive Committee positions of VP of Finance and VP of Upper School will be up for election this year. SPO will hold the election at the April SPO meeting. We are in need of a Chairperson for the Nominating Committee.

SPO Spring Community Service Drive

The SPO Spring Community Service Drive will take place March 21-30, and will support the Victory Mission. Classes will compete for the traveling trophy by collecting the most points in this year's food drive. Flyers will details will be sent home in Friday folders on March 9.

House to Home Task Force

SPO, under the direction of the Board of Trustees, is seeking a parent volunteer to chair the House to Home Task Force, and volunteers to serve on the committee. The task force will be a collaborative effort between parents, board members, faculty, staff and students to make the new building feel like home on the first day of school. A Google sign-up form will be sent out to Class Reps to distribute to families after today's meeting.

2018 Gala

The gala and annual auction event will be on Friday, October 26, 2018. The event will be a 1990s theme and guests are encouraged to dress in any 1990s style fashion. It will take place at the Darr Agricultural Center. SPO is looking for volunteers that would like to be involved in the planning and execution of the event, specifically right now with silent auction. We would like to have 50 silent auction items by the end of the school year.

The Summit Miniature Golf Tournament

Stay tuned more details to come. The event is scheduled for Saturday, April 7.

SCRIP

The SCRIP binder has several gift cards that have been available for a long period of time. Please check the binder to see if any of the cards on hand are something that you could use. SPO is trying to decrease the inventory of cards on hand.

Spring Flowers

Spring Flowers fundraiser is coming up. Order forms will go home in Friday folders on March 23, orders will be due on April 13 and Flowers will be delivered on April 27.

Matt Forir moved to adjourn, Phil Isley seconded. Meeting was adjourned at 10:06 am