

AUGUST 2018 SPO MINUTES

The Summit Parent Organization

Date | time August 30, 2018/ 9:00 am | *Meeting called to order by* Veronica Richardson

In Attendance

SPO BOARD

Veronica Richardson—SPO President
Ellen Chindlund—VP of Finance
Melissa Miller—VP of Communications
Phil Isley—VP of Lower School & SCRIP Coordinator
Ann Howard—VP of Upper School & Appreciation Chair
Alice Nelson—Assistant Treasurer
Rachel Arthur—Beginners Rep
Rachel Rothwell—Pre-K Rep & Run for The Summit Chair
Tara Anderson—Kindergarten Rep
Kara Bortner—1st Grade Rep
Jamie Altrup—2nd Grade Rep
Nikki Keiper—3rd Grade Rep
Judy Yen—4th Grade Rep
Shalizeh Khoshyomn—5th Grade Rep
Shelley Beall—5th Grade Rep
Kele Guyer—MS Rep
Melissa Gerhold—HS Rep
James Gerhold—HS Rep
Matt Forir—Run for The Summit Chair

ADMINISTRATIVE STAFF

Dr. Heet, Head of School
Vince Currao, Development Officer
Amy Maas, Admissions & Communications Officer

PARENTS

Foram Shah

Welcome and Introductions

Veronica opened the meeting at 9:00 and offered a warm welcome to all new reps and parents. Introductions followed.

Marketing Minute

Amy Maas says keep spreading the word.

Development Dish

Vince has scheduled an open house event to be held on the new campus October 3, 2018 at 4:00 pm. Invitations to the event have been extended to current families attending the Summit as well as Legacy families and external contacts within the greater Springfield business and philanthropic communities. Further fundraising ideas or recruitment opportunities, Vince says his door is always open.

Financial Report

The proposed SPO 2018/19 budget was up for approval: Nikki Keiper first with Shelley Beall second. Proposed budget gets unanimous approval. Alice Nelson has taken over the Assistant Treasurer/ Assistant VP of Finance position from Matt Forir. Alice will be available for reimbursements on Tuesdays of each week from 8:30 to 9:00 am. It is necessary for the person requesting reimbursement to be physically present. Reimbursements will be announced to recipients on the Monday prior to reimbursement day of the same week. If school is not in session on any given Monday, reimbursements will be made available on Thursday of that week. Class fund balances were sent out from Ellen last night. The current Hospitality balance sits at \$4,738.02. Future fundraisers include Spirit wear, flower sales, book fairs and Box Tops.

Volunteer Sign-up

The volunteer sign – up has been distributed via Google Docs. Immediate need for chairperson for the Donuts with Dad event on October 5.

Run for the Summit

Run for the Summit – Far out Man theme. The run will be held on September 22, 2018 at the Missouri Institute of Natural Science. All families are strongly encouraged to attend. The route is stroller friendly but not animal or bicycle friendly. There is a rain route planned.

Annual Auction and Gala – Come as You are: October 26

The theme is “Come As You Are” 90’s. Tickets are already on sale for \$100.00 per person which includes dinner, beer and wine and casino cash. Mr. Keech will be the event DJ. It will be held on October 26, 2018 at Darr Agricultural Center. Sponsorship levels for tables are top level at \$2,500.00 for 8 tickets prominent signage and secondary level at \$1,000.00 for 4 tickets. Bring friends outside the Summit community. Need names for sponsor levels. Examples: Cowbell (\$1000) and More Cowbell (\$2500). Volunteer opportunities are available as transporters for auction items and decorations, bid spotters and decoration crew. Class project ideas are due by August 31 and must be complete and turned in by October 5. All auction donations are due by October 5.

Spirit Wear

Orders are due by August 31.

Fall Mums

Forms will be sent out August 31, 2018. Orders must be turned in by September 12.

Other Items

SCRIP will operate the same as last year.

Staff & Teacher Birthdays

- * 9/2 – Amy Maas
- * 9/20 – Becky Breckner
- * 9/23 – Senora Raven

Upcoming Events & Important Dates:

- 8/31 – Spirit Wear orders due
- 9/3 – NO SCHOOL Labor Day
- 9/10 – School Pictures
- 9/12 – Late start day (9:30)
- 9/21 – NO SCHOOL, Professional Development Day for Teachers
- 9/22 – Run for the Summit
- 9/27 – SPO meeting at 9:00
- 10/3 – Community Open House at 4:00 pm
- 10/5 – Doughnuts with Dad
- 10/26 – Annual Auction and Gala

Next Meeting

The next meeting is scheduled for 9:00 am on September 27, 2018

Meeting adjourned at 10:02 am.