

OCTOBER 31, 2019 SPO MINUTES

The Summit Parent Organization

October 31, 2019 9:00 am. Called to order by Kele Guyer

In Attendance

SPO Board Members-

Kele Guyer-SPO President

Jamie Altrup-VP of Communications

Ellen Chindlund-VP of Finance

Shelley Beall-VP of Upper School

Phil Isley-SCRIP Coordinator

Rachel Gerkin-Pre-K Class Co-Rep

Annette Albert- Kindergarten Co-Rep

Rachel Rothwell- Kindergarten/5th Grade Co-Rep

Brittany Kaegel- 1st Grade Class Co-Rep

Taralyn Anderson- 1st Grade Class Co-Rep

Mariana Zamora-2nd Grade Co-Rep

Holly Hunt- 4th Grade Co-Rep

Cassidy Brown- 4th Grade Co-Rep

James Gerhold- High School Co-Rep

Administration-

Dr. Katie Heet-Head of School

Amy Maas-Admissions and Communications Officer

Vince Currao-Development Officer

Absentees-

Angela Teters-VP of Lower School

Alice Nelson- Assistant Treasurer

Leah Sapp- Beginners Class Rep

Erin Anderson- Pre-K Class Co-Rep

Savitri Grover- Pre-K Class Co-Rep

Kristen Stranckmeyer- Beginner Class Co-Rep

Kara Bortner- Kindergarten/2nd Grade Co-Rep

Teri Harper- 2nd Grade Co-Rep

Amanda DiMartini-3rd Grade Rep

Sarah Martin- 6th Grade Co-Rep

Liliana Sweeney- 7th Grade Rep/Book Fair Co-Chair

Melissa Gerhold- High School Co-Rep

Katelyn Barnett- 5th Grade Co-Rep

Venicea Wroten- Book Fair Co-Chair

Welcome

Kele opened the meeting at 9:00 with a welcome to reps and parents.

Approval of September Minutes

Phil Isley motioned to approve the September 2019 SPO minutes as presented. Motion was seconded by Mariana Zamora. Motion passed to approve the September 2019 SPO minutes.

Marketing Minute- Amy Maas

Amy mentioned picture Retakes are Monday, November 4th. Class group photos are also that day. Amy announced there will be a 2nd study abroad trip in 2021. This time it will be Peru! Current Summit students 4th grade and up are eligible for this trip. Amy announced there are two upcoming open houses. Tuesday November 12th and Tuesday November 19th.

Run for the Summit Recap

Rachel Rothwell and Ellen Chindlund recapped the event. Lower participation than usual. The event made \$164.25. Kele Guyer put out a call to form a committee to plan next year's event.

Development Dish-Vince Currao

Vince recapped the Gala. Huge success! Expressed appreciation to SPO for class art projects and their support. Gala raised a total of \$82,424. This number includes \$23,000 for the special appeal to upgrade the playground area and resurface the track.

Athletic Spirit Wear

Athletic department T-shirts are available for purchase. Deadline is November 15th and shirts will be delivered on November 22nd. Proceeds go to the athletic department. Shirts count as Summit Spirit Wear.

Slide into 2nd Semester/Winterfest

Kele discussed the idea of having an event to start the 2nd semester where families could come and get together for a social event. At the same time, they could learn more about SPO, sign up for volunteer opportunities, welcome new families, etc. A committee was formed to plan this event. Kele Guyer, Ellen Chindlund, Brittany Kaegel, Mariana Zamora, Rachel Rothwell, Taralyn Anderson, and Annette Albert volunteered to serve on the committee.

Financial Update-Ellen Chindlund

Ellen presented the financial report. We were under expected revenue for the Run, however we exceeded expected revenue for fall mums. We also were under on expenses for events such as the back yard bash and donuts with grownups. Class funds update. It was suggested to include the class fund flyer

in a welcome packet for families that enroll mid-year. We are still in need of an assistant treasurer! Ideas for a spring fundraiser were discussed. Pros and cons were discussed for trivia night as well as the mini golf tournaments that were held in the past. Phil mentioned Singo idea. Shelly mentioned Dogfest. Expressed the importance of deciding in by December so we have a plan moving forward.

Barnes and Noble Book fair

Saturday December 7th is the Barnes and Noble book fair for the Summit. We will have gift wrapping and coffee and cheesecake sales going on as well. Code for the fair will go out in Friday folders and can be used instore or online good for 1 week following the book fair. Encouraged to share with friends and family.

VP of Communications Update-Jamie Altrup

Jamie reported sign up genius going well. She reported there are several openings for spring volunteers. She suggested that opportunities to sign up would be good during the Winterfest event at the beginning of 2nd semester. On December 6th we will have a teacher lunch. Class reps will need to ask for volunteers from each class to supervise lunch and recess so teachers can have an extended lunch together that day. Jamie recapped what has been happening with teacher appreciation. We just celebrated National Chocolate Day. The teacher appreciation committee has about 2 events per month for the teachers.

Lower School Update

Angela Teters had an idea to use group messaging app (Group Me) as a way for families to communicate outside of school. Example: 1st grade family going to the park, invite others to join.

Upper School Update

Shelley Beall agrees that the Group Me app would be great for upper school as well. Parents have expressed an interest in more adult only events. There is a tentative date for upper school parents to get together outside of school on November 21st. More details TBA.

SCRIP Update

Phil shared that there were \$1,033 in SCRIP rebates for September. The last order for the Thanksgiving holiday is Nov 18th, and the last order for the Christmas/Winter break is December 16th. Phil will also order some extra Barnes and Noble gift cards to have on hand in time for the book fair in December.

Staff and Teacher Birthdays

11/13 Dr. Heet

12/8 Karen Thompson

12/12 Michelle Brown (1/2 birthday)

12/13 Melissa Kimmons

12/16 Mrs. Murphy (1/2 birthday)

12/24 Whitney Wiese (1/2 birthday)

12/28 Sarah Pulliam

Upcoming Events and Important Dates:

11/4 – Class Picture and Retake Day

11/11-15 Scholastic Book Fair

11/15- Athletic Shirt Order Deadline

11/15- NO SCHOOL Parent Teacher Conferences

11/18- Board of Trustees Meeting, 5:30 PM

11/19- Fall Concert at Gillioz, 6:30 PM

11/20- Late Start 9:30 AM

11/21- SPO Meeting 9:00 AM

11/25-29- NO SCHOOL Thanksgiving Break

Motion to adjourn was made at 10:05 by James Gerhold and seconded by Shelley Beall.