

SEPTEMBER 26, 2019 SPO MINUTES

The Summit Parent Organization

September 26, 2019 9:00 am. Called to order by Kele Guyer

In Attendance

SPO Board Members-

Kele Guyer - SPO President

Jamie Altrup - VP of Communications

Angela Teters - VP of Lower School

Phil Isley - SCRIP Coordinator

Savitri Grover - Pre-K Class Co-Rep

Rachel Gerkin - Pre-K Class Co-Rep

Erin Anderson - Pre-K Class Co-Rep

Annette Albert - Kindergarten Co-Rep

Rachel Rothwell - Kindergarten/5th Grade Co-Rep

Brittany Kaegel - 1st Grade Class Co-Rep

Taralyn Anderson - 1st Grade Class Co-Rep

Amanda DiMartin i-3rd Grade Rep

Sarah Martin- 6th Grade Co-Rep

Liliana Sweeney- 7th Grade Rep/Book Fair Co-Chair

Melissa Gerhold- High School Co-Rep

James Gerhold- High School Co-Rep

Administration-

Dr. Katie Heet - Head of School

Vince Currao - Development Officer

Amy Maas - Admissions and Communications Officer

Absentees-

Ellen Chindland - VP of Finance

Shelley Beall - VP of Upper School

Alice Nelson - Assistant Treasurer

Leah Sapp - Beginners Class Rep

Kristen Stranckmeyer - Beginner Class Co-Rep

Kara Bortner - Kindergarten/2nd Grade Co-Rep

Teri Harper- 2nd Grade Co-Rep

Mariana Zamora - 2nd Grade Co-Rep

Holly Hunt - 4th Grade Co-Rep

Cassidy Brown - 4th Grade Co-Rep

Katelyn Barnett - 5th Grade Co-Rep

Venicea Wroten - Book Fair Co-Chair

Welcome and Introductions

Kele opened the meeting at 9:00 with a welcome to reps and parents.

Approval of August Minutes

Savitri Grover motioned to approve the August 2019 SPO minutes as presented. Motion was seconded by Angela Teters. Motion passed to approve the August 2019 SPO minutes.

Marketing Minute- Amy Maas

Amy provided a Donuts with Grownups Event update. The event is chaired by Vrinda Nandan. Amy reminded everyone of the reason for name change (to be more inclusive of different types of families and keep focus on celebration of students). The event is on October 4th. The plan is for the event to be outside in the Summit backyard. Amy mentioned the need for additional members for the Summit Marketing Committee. If interested, see Amy to learn more.

Athletic Fundraiser- Kele Guyer

Kele mentioned the Summit Athletic Department T-Shirt. This is a fundraiser that will help cover the cost of increased expenses for the swim team and the pool use. The regular fall spirit wear orders will be online later this fall.

Financial Update- Kele Guyer

Kele went over the SPO Hospitality Account Statement as of 9/25/2019. Kele mentioned that SPO has a couple of leads on filling the Assistant Treasurer Position. Ellen will be following up with these interested candidates.

Run for the Summit-Rachel Rothwell

The Run for the Summit will be on September 28th at the Missouri Institute of Natural Science. Rachel Rothwell is chair. Rachel mentioned the need for the T-Shirt Color change from blue to green to ensure the T-shirts would arrive in time for the event. Rachel mentioned the need for a few more volunteers to help with the event. Run packets will go out Friday.

Volunteer Signups-Jamie Altrup

A Signup Genius was created to help with volunteer organization. The link is <https://www.signupgenius.com/go/30e0a4bacad29abfa7-thesummit> Per the Summit handbook, families are volunteer/support at least 4 events per year. Jamie mentioned the need for more participation across the Summit community as well as the need to fill a few more positions for the upcoming events such as the Summit Run, Donuts with Grownups, and the Gala. It was suggested that we include a positive shout out to volunteers in the Raven Report as well as have class reps talk to their classes about their positive experiences with volunteering at the school/events. It was also suggested that we have a paper sign up at the Donuts with Grownups event to reach a few more families. Jamie

also mentioned the teacher appreciation committee met and plan to have at least two teacher appreciation events per month throughout the school year. Queso Day was a success.

Lower School Update- Angela Teeters

Angela has an idea for making identifying class reps easier. She is requesting pictures of all class reps so that new families can put a face to a name. We often communicate via email, and it is hard to identify people at Summit events. She would like to make it easier for new families with pictures.

SCRIP-Phil Isley

Phil stated that \$547 was the total for August family rebates. The September total is already much larger. Phil emphasized that using SCRIP is a great way to earn money towards your growth fund balance.

Development Dish- Vince Currao

Vince shared that class Gala projects were already being turned in and looking great. He expressed that if class reps need help with project completion to reach out to him. Vince stated that he had a great number of table sponsorships for the Gala. He is still asking for teacher table sponsorships. Vince mentioned the addition of a printed Gala program this year. There are opportunities for business advertising on the program. He also mentioned they are still soliciting auction items for the Gala up through next Friday. Vince made mention of the addition of the Gala after party. There will be shuttles taking people to the Metropolitan Grill after the Gala for drink and appetizer specials.

Additional Gala Updates- Annette Albert

Annette Albert reminded class reps that once Gala art projects are completed and turned in that they need to email Cassidy Brown. Her email is Cassidyjordan@me.com. Annette also stated that the optional class basket idea went well for the kindergarten and they had a great response from families.

Fall Mums

Fall mum delivery day is tomorrow (Friday, Sept 27). Sorting will begin at 9am in the morning and flowers will be distributed in afternoon carline.

Staff and Teacher Birthdays

10/27 Emma Smith

10/28 Angie Collins

10/29 Kharja Teed

11/4 Shawn Keech

11/13 Dr. Heet

Upcoming Events and Important Dates:

9/28 Run for the Summit

10/4 Donuts with Grownups 8:00-8:45 am

10/10-10/14 FALL BREAK, No School

10/14 Teacher Work Day, No School

10/18 Summit Gala

10/21 Board of Trustees Meeting 5:30 pm

10/31 SPO Meeting 9 am

Motion to adjourn was made at 9:35 by Savitri Grover and seconded by Brittany Kaegel.