

December 12, 2019 SPO MINUTES

The Summit Parent Organization

December 12, 2019 9:00 am. Called to order by Kele Guyer

In Attendance

Administration-

Dr. Katie Heet-Head of School

Amy Maas-Admissions and Communications Officer

SPO Board Members-

Kele Guyer-SPO President

Jamie Altrup-VP of Communications

Ellen Chindlund-VP of Finance

Angela Teters-VP of Lower School

Shelley Beall-VP of Upper School

Phil Isley-SCRIP Coordinator

Erin Anderson- Pre-K Class Co-Rep

Leah Sapp- Beginners Class Rep

Rachel Gerkin-Pre-K Class Co-Rep

Annette Albert- Kindergarten Co-Rep

Kara Bortner- Kindergarten/2nd Grade Co-Rep

Brittany Kaegel- 1st Grade Class Co-Rep

Taralyn Anderson- 1st Grade Class Co-Rep

Holly Hunt- 4th Grade Co-Rep

Liliana Sweeney- 7th Grade Rep/Book Fair Co-Chair

James Gerhold- High School Co-Rep

Absentees-

Alice Nelson- Assistant Treasurer

Rachel Rothwell- Kindergarten/5th Grade Co-Rep

Kristen Stranckmeyer- Beginner Class Co-Rep

Teri Harper- 2nd Grade Co-Rep

Mariana Zamora-2nd Grade Co-Rep

Amanda DiMartini-3rd Grade Rep

Cassidy Brown- 4th Grade Co-Rep

Sarah Martin- 6th Grade Co-Rep

Melissa Gerhold- High School Co-Rep

Katelyn Barnett- 5th Grade Co-Rep

Venicea Wroten- Book Fair Co-Chair

Welcome

Kele opened the meeting at 9:00 with a welcome to reps and parents.

Approval of November Minutes

The November Minutes were left off of the email by mistake. Kele Guyer will sent those out after the meeting via email and minutes will be approved via email response.

Marketing Minute- Amy Maas

Amy mentioned the upcoming visit days for early learners and kindergartners for next school year. Any interested family is encouraged to attend to get their student on the waiting list for next year. The

visit/preview day for Beginners and Pre-K is on Saturday, January 25th. The visit day for Kindergarten is on Friday, February 14th. Interested families should be directed to Amy Maas to RSVP. Amy announced the date of the Spring Dances. The dances will be held this year at the Discovery Center on Thursday, February 13th. The Lower school dance, beginners through 5th grade students, will be from 6pm-8. The Upper School Mixer will be at 8:30.

Development Dish-Amy Maas

Amy conveyed that Vince would like to remind everyone about the annual fund. The annual fund is extremely important for all families to participate. This helps with grant writing and accreditation if we can show a high percentage of participation. Class reps are encouraged to advocate for this and to attempt to get 100% participation in their class.

SCRIP- Phil Isley

Phil let everyone know that the deadline to order SCRIP cards for the year is on Monday at 9am. Phil reported that last month that the SCRIP total was \$862.38

Announcements-Kele Guyer

Two handouts were discussed regarding Summit upcoming events. Slide into 2nd Semester will be on Tuesday January 7th at 5:30 at the Summit. This will be a welcome back event for Summit families. Highlights include a bonfire, food, informational tables about Summit groups, volunteer training, and a movie. This will be an exciting event and class reps are encouraged to spread the word and invite their families. The Summit Run for next school year was also discussed. The format is changing to a tournament style event. This will be on August 28th and 29th of 2020. This will enable us to use the Summit backyard for the event and increase the ways in which people of varying athletic abilities will be able to participate.

Financial Update-Ellen Chindlund

Ellen presented the financial report. Ellen also recapped the Barnes and Noble book fair. Totals are not in just yet since the book fair code is still active. Amy won the Drink competition. Mr. Mike will do something in carline to celebrate Amy's win. We are still in need of an assistant treasurer. A help wanted ad was placed in the Raven Report. Spring fundraiser is still being discussed. We will contact Barnhouse and proceed with the Singo idea Several people volunteered to help with this Spring event.

Additional Fundraiser Urban Air

Different fundraising options were discussed regarding Urban Air. We can sell wrist bands/vouchers and organize outings to Urban Air by class. More information will be at the Slide Into Second Semester Event.

VP of Communications Update-Jamie Altrup

Jamie reported sign up genius going well. She reported there are several openings for spring volunteers. She suggested that opportunities to sign up would be good during the Slide into 2nd Semester event at the beginning of 2nd semester. Jamie thanked everyone for the help with the teacher lunch on December 6th. This was greatly appreciated by teachers. There will be another teacher lunch during teacher appreciation week in the spring. Jamie also mentioned the upcoming Cookie Shine for the teachers. Several families have signed up to bring treats via sign up genius. Remember to bring your treats for teachers on Dec 19th during morning carline. Reminder class winter parties are also on December 19th from 10:30-11:30. Class reps should communicate with your classroom teachers if you haven't already to make sure everyone is on the same page.

Lower School Update

Angela Teters had an idea to use group messaging app (Group Me) as a way for families to communicate outside of school. Example: 1st grade family going to the park, invite others to join. Individual class groups were created.

Upper School Update

Shelley Beall recapped the previous upper school get together and suggested that something could be organized for February 13th during the Spring Dances for parents to have a chance to connect.

Staff and Teacher Birthdays

12/12 Michelle Brown (1/2 birthday)

12/13 Melissa Kimmons

12/16 Mrs. Murphy (1/2 birthday)

12/24 Whitney Wiese (1/2 birthday)

12/28 Sarah Pulliam

Upcoming Events and Important Dates:

12/16 Board of Trustees Meeting 5:30 pm

12/19 Class parties and Early Release 11:30 am

12/20-1/5 Winter Break

1/7- Slide Into 2nd Semester 5:30pm

1/8- Late Start @9:30

1/13- Summit Board Meeting 5:30 pm

1/15- \$2 Uniform Buyout Day

1/16- SPO Meeting 9:00am

Motion to adjourn was made at 10:03 by Kele Guyer and seconded by Ellen Chindlund.