

SPO Meeting Minutes
February 24, 2022

Members Present: Emily Tupps, Jennifer Black, Roz Madden, Tess Hemphill, Nikki Keiper, Jamie Altrup, Kelsey Jenkins, Rachel Gerken

Members Absent: Davina Easter, Britt Kaegel, Phil Isley

Administration: Dr. Katie Heet, Amy Maas, Whitney Wiese

Amy Maas called the meeting to order at 9:03 am.

Kelsey Jenkins motioned to approve the [January Meeting Minutes](#), seconded by Tess Hemphill. Motion passed.

Gala Update - Amy Maas

- Still time to [buy tickets and/or sponsorship/underwriting](#)
- In need of Wine donations for our Wine Pull at the Gala - if you have a bottle (or 2 or 3) that you would like to donate, please bring that to The Summit this week or email Amy Maas.
- Qtego Mobile Bidding App for the silent auction
 - Silent auction will go live Wednesday 3/2 and conclude during the Gala
 - Instructions for registering and viewing the Auction via Qtego will be sent out on 3/2
 - Look for a Live auction preview coming next week, if you are unable to attend and would like to participate in proxy bidding, please contact Amy Maas and we can get that set up for you.
- Special Appeal 21/22: Safety & Security. This year's special appeal is to further expand and enhance our on campus safety and security as we continue to grow as a school. The focus of the appeal is an improved intercom system, potential for expanded privacy fencing, and another special announcement we will be able to share with the community next week!
 - Donations for our special appeal will be taken at the Gala
 - If you are unable to attend, but would still like to support our Safety and Security initiative, you will be able to donate via the Qtego mobile bidding app that night, or you can contact Amy, Whitney, or Dr. Heet to make a donation before or after the Gala.

Head's Highlight - Dr. Katie Heet

- Celebrations!
 - Thank you to all Class Reps for the snacks and drinks during the Valentine's Day Classroom Exchanges! All the teachers (and students) appreciated the treats!
 - On Monday 2/7 The Summit celebrated the Global Day of Play in our classes and divisions!
 - The 100th Day of School was celebrated on February 9th! We are excited to continue with 100+ days of seated instruction for the 2021-2022 school year!
- [Camp Raven: Registration Now Open](#)
 - Space is limited and some camps are already almost full!
 - The Summit is excited to partner with [37 North Expeditions](#) for several camp sessions.
- Parent Education
 - ISACS Parent Education Series: Virtual webinars continue through the end of June 2022. [Check the Raven Report for links to the recordings.](#)
 - Save the date for: Parent Education Series, Pt. II, Dr. Brandi Klepper on Tuesday, April 12th

- Professional Development
 - On Friday 2/18, Faculty participated in a professional development session with Dr. Klepper during the Teacher Work Day.
 - Lower School Specials participated in Responsive Classroom professional development.

Marketing Minute - Amy Maas

- Re-Enrollment Contracts will be sent Tuesday, March 1st through the FACTS [Family Portal](#)
 - Contracts for current families are due on March 31st; new enrollment contracts will be issued on April 1, 2022
 - If you need help accessing your Family Portal, please contact the front desk
 - Any questions about re-enrollment, please contact Amy Maas or Whitney Wiese
 - Waitlists in Early Learners and Kindergarten for next year
- Growth Fund is eliminated for next year and beyond! (Reminder: The Board of Trustees approved Growth Fund at 50% reduction for 21/22, \$650. And because The Summit has continued to achieve enrollment milestones, the Growth Fund is being eliminated for the 22/23 school year and beyond.
- [Seuss Science Day](#) on March 5, 2022 at Pat Jones YMCA, 9am-1pm (free to attend!)

Development Dish - Dr. Katie Heet

- [Annual Campaign for the Raven Fund Update](#)
 - Goal Met! \$101,195 of \$100,000 goal raised
 - Still time to make a donation (any dollar amount, \$5-\$5,000) through July 31, 2022 (end of fiscal year) to increase family participation. Currently at 50%.
- [Raven Partners](#)
 - Thank you to the family, businesses, and organizations who have committed to supporting The Summit for the 2021-2022 school year.
 - We added another Raven Partner this month to a total of 11.
 - This is almost 4 times as many Raven Partners as we have had in the last 3 years.
- [Innovation Lab](#)
 - Admin met with Hood-Rich and Base Construction on February 14 to finalize the scope of work.
 - First phase of construction to be completed by August 2022.
- Still accepting applications for [Development Officer](#).

Financial Update - Amy Maas

- [Finance Report. 2/23/22](#)
- Scrip - Phil Isley & Tara Anderson-Arft
 - [Thanksciping Days](#) are here! Bonuses available through Friday 2/25 only on the RaiseRight App.
 - Tara Anderson-Arft is training with Phil to be new Scrip Coordinator for 22/23
 - With elimination of the Growth Fund, SPO will need to hold a vote on what percentage of rebates is returned to families and/or donated to the school and what percentage is returned to Scrip program operations. Current percentage ratio is 90% returned to families (with option to credit towards Growth Fund, take a cash, or donate directly to the school) and 10% returned to program operations. For 2022-2023 rebates returned to families could be applied toward tuition instead of Growth Fund, unless SPO votes to allocate the funds elsewhere.

- After these percentages are approved by SPO (vote slated for April meeting), new Scrip agreements will be issued to families.

Community Events

- Spirit Week (March 7-11)
 - [Themes Overview](#)
- Ravens Reach Out Day (April 22)
 - The Watershed Center, all school service day - more information on specific class times coming soon.
 - Optional: Class Reps provide a snack for their class during the service day.
- Grandfriends' Day Hospitality (May 3)
 - Grandfriends invited on campus from 9:00-11:00am
 - Early Release at 11:30am
 - Please update your approved pick up list if you give permission for grandparent(s) to pick up your student(s), or notify the Front Desk for a one-time pick up approval on Grandfriends' Day.
- Graduation (May 12)
 - 5 graduates in the Class of 2022
 - Ceremony at MSU's Plaster Student Union Theater, 6-7pm
- Family Fiesta & Culture Day (May 13)
 - All School Picnic (more details TBA)
- Field Day & Color Run (May 18)
 - Event Chairs: Shannon Russell and Dulsey Stewart

Appreciation Committee

- [Employee Birthdays](#)
- Appreciation Week: April 18-22

At 9:43 am, Tess Hemphill motioned the meeting to adjourn, seconded by Roz Madden.

Meeting adjourned at 9:44 am.

Upcoming Events

- 3/2: Read Across America Day (optional: Dress like a Book Character)
- 3/3: \$2 Uniform Buyout Day (benefiting Gala Special Appeal, theme: Black & White)
- 3/4: NO SCHOOL - Student Led Conferences
- 3/4: Annual Gala at Veridian Events, 6-9pm
- 3/7-11: Summit Spirit Week (no cost to participate)
- 3/14-18: NO SCHOOL - Spring Break
- 3/21: NO SCHOOL - Teacher Work Day
- 3/31: \$2 Uniform Buy Out Day (benefiting US Formal, no theme)
- 4/1: Upper School Formal

Upcoming Birthdays

- 3/2: Linda Michaliszyn (Early Learners)
- 3/12: Anna Cook (US Math)
- 3/12: Emma Renfro (US Art)

Summit Parent Organization (SPO)

Class Reps

Davina Easter	Early Learners	(417) 860-7450	deaster@live.com
Tess Hemphill & Emily Tups	Kindergarten	(417) 718-1181, (850) 510-2205	tess.hemphill@gmail.com, emilytups1@gmail.com
Kelsey Jenkins	First Grade	(417) 827-4536	kjenkins@morrispropplc.com
Davina Easter	Second Grade	(417) 860-7450	deaster@live.com
Britt Kaegel	Third Grade	(417) 569-0035	bkaegelsummit@gmail.com
Roz Madden	Fourth Grade	(417) 830-7766	rozbuckner@hotmail.com
Jamie Altrup	Fifth Grade	(417) 496-1552	jaltrup@gmail.com
Jennifer Black & Nikki Keiper	Upper School	(417) 840-7426, (417) 569-9772	jrose_w@yahoo.com, nikkid2184@yahoo.com

Committees

Phil Isley	SCRIP Coordinator	(314) 221-7947	scrip@thesummitprep.org
Lisa Montileone, Kelsey Jenkins, Remi Fasipe, Sherrie Sturtevant, Amanda Ward	Teacher Appreciation Committee		
Liliana Swinney	Fall Scholastic Book Fair Coordinator		
Lisa Tantone, Amanda Ward, Davina Easter	Donuts with Grown Ups		
Tess Hemphill, Nikki Keiper, Kelsey Jenkins, Jennifer Black	Winter Glow Movie Night		
Angela Teters	Cookie Shine	(417) 773-0799	angteters@gmail.com
Shannon Russell and Dulsey Stewart	Color Run		