



Board of Trustees Meeting Agenda March 12, 2025

Date/Time: March 12, 5 pm

Place: The Summit

Presiding: Elizabeth Cole, President

Meeting Materials

Call to Order

- Meeting called to order at 5:00 pm on March 12th, 2025

Attendees:

Board Members: Elizabeth Cole, Ariel Sparrow, Dori Grinder, James Ballard, Jesse Palmer, Joe Dull, Chris Greig, Adam Johnson, Mitchell Johnson, Sam Webster

Administration/Faculty: Katie Heet, Amy Maas, Kendra Pickett, Linda Renfro

Absent: Jordan Fry

Approval of Prior Minutes

- February 2025
- MOTION: A motion to approve the Board of Trustees meeting minutes from February was made by Jesse Palmer and seconded by Sam Webster. The motion passed unanimously.
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Celebrations

- Nicole J. (10th) - Selected as National Youth Delegate for Washington Youth Summit on the Environment at George Mason University
- EL-K Student Art Work Displays, Mrs. Alison Walters
- Big Backyard Mulching, Thank You Summit Grandparent, Hammer Beushausen
- Student participation in "Dress as Your Favorite Book Character Day," Taylor Cederroth
- KY3 Women's Show, Amy Maas and volunteers
- Seuss Science Day, Hannah Tiffin and volunteers
- Sevis Certification
- Auxiliary Programs, Fun Zone Intersession and Camp Raven

Consent Agenda (Status Reports)

- Head of School Report – Katie Heet
- Admissions & Enrollment Report – Kendra Pickett
 - Enrollment Update 3/11/2025



- Development Report – Amy Maas
- Finance Report – Linda Renfroe
 - February 2025 Monthly Reports - Budget to Actual Feb 25, Budget to Actual YTD, Statement of Financial Position, Restricted Funds, Days of Cash
- MOTION: A motion to approve the consent agenda was made by Joe Dull and seconded by Adam Johnson. The motion passed unanimously.

Old Business

- Strategic Planning Committee
 - Accreditation, update
 - Campus Master Plan, update
- Nominating Committee, update

New Business

- Trivia Night on Friday, April 4 at 6 pm: tickets and sponsorships
- Schneider Foundation, meeting recap
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In Progress

- 216 Property
- Sports Court Enhancements

Housekeeping

- ISACS Trustee Series 2024-2025
 - **The Board's Role in Enrollment & Retention**, Mark Copestake, *Enrollment Management Association* - Sam
 - **Turning Down the Heat**, Catering Branendel & Alison Carnduff, Cain Barrett Strategies - James
 - **Design for Culture**, Antonio Viva & Greg Bamford, *Leadership + Design*
Thursday, March 13 • 3–4 p.m. CT / 4–5 p.m. ET - volunteer needed
 - Zoom pre-registration link, isacs.ws/TS24-25
- Board Committee Charters - Nominating, Finance, Strategic Planning - in progress
- NAIS Dashboard

Meeting Close

- MOTION: A motion to close the meeting was made by Adam Johnson and seconded by Mitchel Johnson. The motion passed unanimously. Meeting adjourned at 6:20 pm.



Closed Session