



## **Board of Trustees Meeting Agenda February 18, 2026**

Date/Time: February 18, 2026, 5:00 pm

Place: The Summit Preparatory School

Presiding: Jordan Fry, President

### **Meeting Materials**

#### **Attendees:**

Board Members: Jordan Fry, Joe Dull, Jesse Palmer, Sam Webster, Mitchell Johnson, Mary Pothoff, Adam Johnson, Chris Greig, Dori Grinder

Administration: Katie Heet, Linda Renfroe, Kendra Pickett, Amy Maas

#### **Call to Order**

- Meeting called to order at 5:00pm on February 18<sup>th</sup>, 2026.

#### **Approval of Prior Minutes**

- January 2026
- MOTION: A motion was made to approve the January Board meeting minutes was made by Sam Webster and was seconded by Chris Greig. The motion passed unanimously.

#### **Celebrations**

- Day of Play, popcorn donated by the Alamo
- Camp Raven, registration now open
- LS and US Winter Dances
- Faculty and Staff Appreciation Week
  - BOT sponsorship of employee lunch

#### **Consent Agenda (Status Reports)**

- Head of School Report – Katie Heet
- Admissions & Enrollment Report – Kendra Pickett
- Advancement Report – Amy Maas & Claire Porter
- Finance Report – Linda Renfroe
  - January 2026 Monthly Reports - Statement of Financial Position, Restricted Funds, Budget to Actual January 2026, Budget to Actual Aug- Jan, Days of Cash, Statement of Activity YTD



- MOTION: A motion was made to approve the consent agenda as presented was made by Jesse Palmer and was seconded by Joe Dull. The motion passed unanimously.

### Old Business

- Major Donor Outreach
  - Donor Funnel Request
- 26/27, Preliminary Budget
- State of the Summit, feedback

### New Business

- Audit, Elliott Robinson & Co
  - MOTION: A motion was made to approve the audit as presented was made by Adam Johnson and was seconded by Dori Grinder. The motion passed unanimously.
- 990
- Tuition Rates
  - MOTION: A motion was made to approve the tuition rates as presented was made by Dori Grinder and was seconded by Sam Webster. The motion passed unanimously.
- Strategic Planning, committee update
- Trivia Night on Friday, April 10th
  - Register a team of 6 for \$100 (email Amy to volunteer at the event)
- Community Events on Saturday, March 7th
  - Volunteer an hour (or 2) at either Seuss Science Day or the KY3 Women's Show
- 26/27 Employee Agreement Template
  - MOTION: A motion was made to approve the 26/27 employee agreement template as presented was made by Dori Grinder and was seconded by Jesse Palmer. The motion passed unanimously.

### Housekeeping

- ISACS Trustee Series 2025-2026, registration required
  - ISACS 2025-26 Trustee Series Instructions & Registration Zoom Link Guide
  - Thursday, November 20, 2025 - Empowering Independent School Trustees: Current Trends, Culture & Campaigns - Maeve Riley & Bob Weston, CCS Fundraising, **Chris**
  - Thursday, January 22, 2026 - Navigating the Future: Key Trends Impacting Independent Schools, **Dori**
- Board of Trustees Annual Calendar 2025/2026, Draft
- Nominating Committee, convening in February

### Meeting Close

- MOTION: A motion was made to close the regular meeting agenda was made by Jesse Palmer



and was seconded by Sam Webster. The motion passed unanimously.