



The Summit Preparatory School of Southwest Missouri is seeking a professional in the following area:

Before and Aftercare (Fun Zone) Staff Member

The Summit, located in Springfield, MO, is a fully accredited, independent, non-profit, co-educational day school meeting the learning needs of students in Early Learners through High School. The Summit is characterized by its progressive, student-centered philosophy, academically challenging curriculum, personalized, “deeper learning” approach, motivated students, small class sizes, and talented, dedicated faculty.

The Fun Zone instructor leads The Summit’s before and aftercare program, providing a safe, productive, and fun environment for students ages 3 and up. This part-time position is Monday through Friday from 7:30 to 8:40 a.m. and 3:30 to 5:30 p.m. Pay is \$15 per hour.

Candidate Profile and Job Responsibilities:

- Enjoys working with students ages 3 and up and their families
- Plans daily activities for a multi-age environment
- Manages appropriate behavior upholding student code of conduct
- Supervises student use of technology
- Possesses excellent communication skills
- Expresses enthusiasm and creativity
- Ensure safe checkout of students
- Demonstrate excellent communication skills
- Assist in opening/closing and securing the building when needed
- Bring friendliness and enthusiasm to daily interactions
- Enjoys collegial collaboration

Qualifications/Experience:

- High school diploma or equivalency (preferred)
- Experience working with students ages 3 and up in a classroom setting (preferred)

Interested candidates should send a current résumé to Linda Renfroe, Finance & Operations Officer, at lrenfroe@thesummitprep.org. Application is open until position is filled. Multiple candidates will be considered. The Summit reserves the right to close the application process at any time.

EQUAL OPPORTUNITY EMPLOYER: No person shall, on the basis of race, color, national origin, age, sex, sexual orientation, gender identity, disability/handicap, or religion, be excluded from participation in, be denied the benefits of, or be subjected to discrimination, harassment, or retaliation in the school's employment opportunities.